

Minutes of the regular meeting of the Municipal Authority of the Borough of Derry held in the Authority office at 620 N. Chestnut Street, Derry, PA on Wednesday, April 19, 2017.

The meeting was called to order at 7:00 o'clock, p.m. with the following members answering the Roll Call: Mr. Richard K. Thomas, Chairman; Mr. Kevin M. Quinlisk, Vice Chairman; Mr. Thomas E. Sylvester, Secretary, and Mr. Fred Goodman, Assistant Secretary/Treasurer. Mr. Peter A. Checca, Treasurer was absent from tonight's meeting. Also in attendance were Authority Manager, Amy Forsha and Engineer, Mark Gera of Gibson-Thomas Engineering and Solicitor Nathaniel Boring Esq., of Dodaro, Matta, and Cambest.

On a motion by Mr. Goodman and seconded by Mr. Quinlisk the minutes of the regular meeting of March 15, 2017 were presented for approval and all members voted in favor.

Visitors

Toni Lewis of 143 E. 2nd Street, Derry attended the meeting and requested a payment extension after she was posted for shut off. After discussion, the Board agreed that because she is a tenant they are unable to make payment arrangements with her.

Correspondence

Mrs. Forsha read three grant denial letters from the Commonwealth of Pennsylvania Financing Agency PA Small Water and Sewer Grant Program. The projects denied funding were the Upper and Lower Ridge Spillway Improvements, the North Chestnut Street Water Line Replacement, and the Pandora Road Water Line Extension. Mrs. Forsha also announced that the Authority did receive a grant approval letter for the Water Treatment Plant Electrical Upgrades. Mrs. Forsha stated that the PA Small Water and Sewer Grant is in the amount of \$223,890 and is not to exceed 85% of the total project costs. Mrs. Forsha stated that the grant will be utilized to increase the size of the electrical entrance

Water Bills for March 2017 in the amount of \$89,760.97 and Sewer Bills in the amount of \$45,997.28 were presented for payment. On a motion put forth by Mr. Sylvester and seconded by Mr. Quinlisk, all members voted to pay the bills.

The Water Treasurer's Report showing a checking account balance on February 28, 2017 of \$59,534.35 with deposits of \$105,885.04 and less expenses of \$89,760.97 leaving a reconciled balance of \$75,658.42 for March 31, 2017 was presented by Mrs. Forsha. A motion to accept the treasurer's report was offered by Mr. Sylvester and seconded by Mr. Quinlisk. All members voted to accept the treasurer's report, as presented.

Next Mrs. Forsha presented the Sewer Treasurer's Report showing a checking account balance on February 28, 2017 of \$25,782.56 with deposits of \$131,337.81 and less expenses of \$45,997.28 leaving a reconciled balance of \$111,123.09 for March 31, 2017. Mr. Sylvester moved and seconded by Mr. Quinlisk to accept the treasurer's reports and attach the same as an exhibit and that the same be incorporated by reference and be made part of these minutes. Upon motion duly made and seconded, it was unanimously approved.

The Manager's Water & Sewer Reports were presented by Mrs. Forsha. Included in her detailed monthly reports, Manager Forsha commented on the condition of Ethel Lake and the total gallons of potable water pumped for last month. The costs associated with operating the pump house and the sewage plant were announced and also included was an equipment report on mileage and fuel consumption. The finished water turbidity reading of .012 NTU was also announced.

The Engineers Report

Mr. Gera informed the Board that PA DEP's review letter for the Upper and Lower Ridge Dam improvements includes a new requirement of geotechnical evaluation of the dams. Mr. Gera stated that Gibson Thomas responded by letter dated March 31, 2017 asking DEP to waive this requirement based on the small size of the structures and their satisfactory performance over the last 130 years. Mr. Thomas requested that Gibson-Thomas investigate if the Ridge Dams can be removed from the dam permitting process. Next, Mr. Gera informed the Board that the Ethel Springs Spillway Study is underway and a site visit to verify field conditions is scheduled for April 24, 2017. Next, Mr. Gera stated that the Board should use some of the money in the bank accounts and complete the Pandora Road Line to close the loop.

The Solicitor's Report

The Solicitor had nothing to report this evening.

Water Old Business

Mrs. Forsha informed the Board that she will be posting Derry Manor tenants this week because the landlord has not paid the bill. Mrs. Forsha informed the Board that she met with Penn DOT officials and Joe Petrarca and Penn DOT has agreed to reimburse the Authority for damages to the raw water line.

Water Department New Business

Mrs. Forsha informed the Board that the DEP Dam inspector completed the dam inspections earlier this month. Mrs. Forsha also announced that the primary facility reports have been completed and submitted to the DEP. In addition, Mrs. Forsha also announced that the Annual Consumer Confidence Report was completed. Mrs. Forsha also informed the Board that a Quickbooks Upgrade was completed. Next, on a Motion by Mr. Thomas and seconded by Mr. Quinlisk the Board approved resolution #179 recognizing Allen G. Skopp for his seven years of service on the Authority Board of Directors. Mrs. Forsha informed the Board that the DEP completed an NPDES inspection of the authority's backwash discharge permit. Mrs. Forsha also mentioned that the Backwash NPDES Permit is in the renewal process. After discussion Mr. Sylvester made a motion to grant Derry School permission to utilize Ethel Springs Trail for a 5k run on May 6th and Mr. Quinlisk seconded with all voting in favor. In addition, Mrs. Forsha suggested that the trail be resurfaced. She plans to meet with the other trail partners to discuss.

Sewer Department Old Business

Mrs. Forsha stated that stormwater mapping is underway for the MS4 program.

Sewer Department New Business

Mrs. Forsha informed the Board that she is investigating having Redzone Robotics Televiser the sewer system in the future. Mrs. Forsha also informed the Board that the Chapter 94 report has been submitted to the DEP by Gibson-Thomas Engineering.

Mr. Quinlisk made a motion to enter into executive session and Mr. Goodman seconded with all members entering executive session at 7:50 p.m. o'clock to discuss personnel matters.

The Board exited executive session at 8:35 p.m. o'clock on a motion by Thomas Sylvester and seconded by Kevin Quinlisk.

On a motion put forward by Mr. Sylvester and seconded by Mr. Goodman all members voted to adjourn at 8:36 p.m. o'clock.

All members voted to retire for the evening.

*Mr. Thomas E. Sylvester
Secretary*