

Minutes of the regular meeting of the Municipal Authority of the Borough of Derry held in the Authority office at 620 N. Chestnut Street, Derry, PA on Wednesday, December 21, 2016.

The meeting was called to order at 7:00 o'clock, p.m. with the following members answering the Roll Call: Mr. Thomas E. Sylvester, Chairman; Mr. Allen G. Skopp, Vice Chairman; Richard K. Thomas, Secretary; and Mr. Vincent J. DeCario, Assistant Secretary/Treasurer. Mr. Kevin M. Quinlisk, Treasurer was absent from tonight's meeting. Also in attendance were Authority Manager, Amy Forsha and Solicitor Nathaniel Boring Esq., of Dodaro, Matta, and Cambest and Engineer, Mark Gera of Gibson-Thomas Engineering.

On a motion by Mr. Skopp and seconded by Mr. Thomas the minutes of the regular meeting of November 16, 2016 were presented for approval.

Visitors

There were no visitors tonight.

Correspondence

Mrs. Forsha read a letter from Loretta Campbell of 212 W. 3rd Street requesting relief for a leak that occurred on her property. After discussion the Board agreed to waive the sewage charge and grant her credit for ½ of the leak. Next, Mrs. Forsha read a letter from Mr. and Mrs. Dudley of 223 16th Street who requested relief for a water leak. After discussion the Board granted Mrs. Dudley a 50% credit on her leak.

Water Bills for November 30, 2016 in the amount of \$132,417.20 and Sewer Bills in the amount of \$47427.26 were presented for payment. On a motion put forth by Mr. DeCario and seconded by Mr. Skopp, all members voted to pay the bills.

The Water Treasurer's Report showing a checking account balance on October 31, 2016 of \$114,894.82 with deposits of \$113,570.77 and less expenses of \$132,417.20 leaving a reconciled balance of \$96,048.39 for November 30, 2016 was presented by Mrs. Forsha. A motion to accept the treasurer's report was offered by Mr. Skopp and seconded by Mr. Thomas. All members voted to accept the treasurer's report, as presented.

Next Mrs. Forsha presented the Sewer Treasurer's Report showing a checking account balance on October 31, 2016 of \$160,774.18 with deposits of \$63,535.20 and less expenses of \$152,086.55 leaving a reconciled balance of \$72,222.53 for November 30, 2016. Mr. Skopp moved and seconded by Mr. Thomas to accept the treasurer's reports and attach the same as an exhibit and that the same be incorporated by reference and be made part of these minutes. Upon motion duly made and seconded, it was unanimously approved.

The Manager's Water & Sewer Reports were presented by Mrs. Forsha. Included in her detailed monthly reports, Manager Forsha commented on the condition of Ethel Lake and the total gallons of potable water pumped for last month. The costs associated with operating the pump house and the sewage plant were announced and also included was an equipment report on mileage and fuel consumption. The finished water turbidity reading of .018 NTU was also announced. Mrs. Forsha also mentioned

that the bridge demolition has caused several breaks on the raw water line. Mrs. Forsha stated that the raw water line is within Penn DOT right of way and the Authority would be required to pay 50% cost sharing to relocate the raw water line. Mrs. Forsha also mentioned that the lower ridge dam almost overtopped due to wet weather because an access road was limiting the spillway. Mrs. Forsha also mentioned that the canal overtopped and spilled into the lake during heavy rains because the canal grate got plugged from leaves from nearby neighbors blowing their leaves into the canal. Mrs. Forsha also mentioned that bypass pumping had to be done on a section of sewer line on N. Chestnut Street due to basement flooding. In addition Mrs. Forsha mentioned that the wet well of the sewer plant was overflowing on December 18th and bypass pumping took place down there as well.

The Engineers Report

Mr. Gera informed the Board that the bids for the CDBG Pandora Road project are slated to be opened before the next meeting. Mr. Gera stated that Derry Township Supervisors will bid the project out and then send requisitions to the county for payment. Mrs. Forsha asked the Board if she is to charge tap fees for the homes involved in the project since they are current customers via a private line but have never paid a tap fee. Solicitor Boring is to research to determine if charging a tap fee is permissible by law.

The Solicitors Report:

Mr. Boring stated that he is working on a point of sale dye sewer testing ordinance for Derry Township with the DEP and once it is approved by DEP he plans to use it as an example to forward to Derry Borough Council. Next, Mr. Boring stated that he has not received any comments back from the Borough regarding the storm water agreement. Next, Mr. Boring stated that he has not yet started the intermunicipal agreement with Derry Township Municipal Authority. Lastly, Mr. Boring mentioned that he is working on revising a draft of a manager's agreement.

Water Old Business

Next, Mrs. Forsha presented the water final budget for review. After discussion, Mr. Skopp made a motion and Mr. Thomas seconded with all voting in favor of the 2017 water budget.

Water New Business

Mrs. Forsha next presented 3 quotes for adding some security fence around the office to keep cars out during night and to secure the stock yard. Mrs. Forsha stated the lowest quote is \$13,726.00 from Custom Fencing, LLC in Ligonier, PA. After discussion the Board tabled the quotes for fencing and suggested that the manager look into changing out the lights to LED and also look into security cameras. Next, on a motion by Mr. Skopp, seconded by Mr. DeCario the Board voted in favor of accepting the MRM property insurance quote in the amount of \$28,679.00.

Sewer Old Business was next discussed.

Mrs. Forsha next presented the final sewer budget for approval. After review Mr. Sylvester made a motion to approve the 2017 sewer budget and Mr. Skopp seconded

Mrs. Forsha informed the Board that she received a right to know request from an unknown entity who appears interested in purchasing the Authority.

Next, Mrs. Forsha thanked Mr. DeCario for his service on the Board. Mr. DeCario is not seeking reappointment to the Board.

After discussion the Board agreed to grant the manager Mrs. Forsha a 3% raise.

A motion to Adjourn was offered at 8:22 p.m. o'clock by Mr. Skopp and seconded by Mr. DeCario. All members voted to retire for the evening.

Mr. Richard K. Thomas

Secretary