

Minutes of the regular meeting of the Municipal Authority of the Borough of Derry held in the Authority office at 620 N. Chestnut Street, Derry, PA on Wednesday, February 15, 2017.

The meeting was called to order at 7:00 o'clock, p.m. with the following members answering the Roll Call: Mr. Richard K. Thomas, Chairman; Mr. Kevin M. Quinlisk, Vice Chairman; Mr. Thomas E. Sylvester, Secretary; and Mr. Peter A. Checca, Treasurer. The Assistant Secretary/Treasurer position is now vacant. Mr. Skopp resigned from the Board early this month. Mr. Peter Checca filled the other vacancy on the Board. At the beginning of the meeting the Board reorganized positions by moving up to fill all vacancies. Also in attendance were Authority Manager, Amy Forsha and Engineer, Mark Gera of Gibson-Thomas Engineering. Solicitor Nathaniel Boring Esq., of Dodaro, Matta, and Cambest called in to the meeting.

On a motion by Mr. Sylvester and seconded by Mr. Quinlisk the minutes of the regular meeting of January 18, 2017 were presented for approval with Mr. Thomas voting in favor and Mr. Checca abstaining from voting.

Visitors

There were three visitors tonight. Mr. Peter Wuchina who owns M & B Place approached the Board to ask if the Board would take over the first 10-20 feet of his 2" line and then he would move all of his meters and directly tap that 2" section so that all of his rentals would be directly tapped off the main so he could get separate bills for each unit instead of one bill off the master meter. In addition Mr. Wuchina asked if the Board would continue reading his meters. After discussion the Board agreed to read his meters for six more months. Next, Mr. Chad Fabian requested 2 years of hydrant maintenance records from the Authority because the fireman had some concerns during a recent public safety meeting. Mr. Thomas stated that the records are maintained at the Authority office. Mrs. Forsha assured him that all the hydrants were maintained last year and there were no issues with operation of any of the hydrants. Mrs. Forsha advised Mr. Fabian to have the fire chief contact her directly so that she can address any concerns. Mr. Thomas suggested that new fireman be trained by Authority employees to prevent future water breaks due to water hammering. Dan Scifo was also in attendance of behalf of Latrobe Bulletin.

Correspondence

Mrs. Forsha read a letter from Mary Dunlap on behalf of Gilda Dunlap of 316 High Street requesting relief for a water leak. After discussion the Board granted her a 50% credit on their bill. Next, Mrs. Forsha presented a letter of behalf of Melissa Miller requesting a payment plan for for a high water bill. In the letter Mrs. Miller stated that one leak had been fixed but there are still other leaks that need repaired. After discussion the Board granted her a six month payment plan and will look at her bill again after repairs are made to the leaks. Mrs. Forsha also mentioned that Jeremiah Thomas has been delinquent on his payment plan.

Water Bills for January 2017 in the amount of \$114,228.25 and Sewer Bills in the amount of \$22,870.15 were presented for payment. On a motion put forth by Mr. Sylvester and seconded by Mr. Quinlisk, all members voted to pay the bills.

The Water Treasurer's Report showing a checking account balance on December 31, 2016 of \$8,717.25 with deposits of \$179,034.32 and less expenses of \$114,228.25 leaving a reconciled balance of \$73,523.32 for January 31, 2017 was presented by Mrs. Forsha. A motion to accept the treasurer's report was offered by Mr. Sylvester and seconded by Mr. Quinlisk. All members voted to accept the treasurer's report, as presented.

Next Mrs. Forsha presented the Sewer Treasurer's Report showing a checking account balance on December 31, 2016 of \$62,937.23 with deposits of \$115,461.11 and less expenses of \$103,411.47 leaving a reconciled balance of \$74,986.87 for January 31, 2017. Mr. Sylvester moved and seconded by Mr. Quinlisk to accept the treasurer's reports and attach the same as an exhibit and that the same be incorporated by reference and be made part of these minutes. Upon motion duly made and seconded, it was unanimously approved.

The Manager's Water & Sewer Reports were presented by Mrs. Forsha. Included in her detailed monthly reports, Manager Forsha commented on the condition of Ethel Lake and the total gallons of potable water pumped for last month. The costs associated with operating the pump house and the sewage plant were announced and also included was an equipment report on mileage and fuel consumption. The finished water turbidity reading of .019 NTU was also announced. Mrs. Forsha mentioned that the lake is down -42" due to the broken raw water line under the Bridge. Mrs. Forsha stated that Plum Contracting does not want the line charged during the bridge demolition because they are afraid it will break again. Mrs. Forsha informed the Board that Penn DOT agreed to replace 500 feet of the raw water line but the Authority is responsible for 25% cost sharing of the new line. Mrs. Forsha stated that the raw water line replacement will take approximately 2 weeks. Mr. Sylvester suggested that we approach Representative Petrarca to inquire as to Penn DOT if they would be able to pay 100% of the project since it was damaged due to the bridge replacement.

The Engineers Report

Mr. Gera informed the Board that Ethel Springs spillway study is underway. In addition Mr. Gera informed the Board that RJF Development had the low bid for the Pandora Road water line project at \$118,500.

Water Old Business

Mrs. Forsha informed the Board that she received DEP's Annual Dam Inspection Reports from 2016 and no violations were noted. Mrs. Forsha stated that the DEP is requesting that the Authority to update the dams to meet current dam design standards. Mrs. Forsha requested that Mr. Gera guide us in the process of purchasing and installing slope inclinometers of the face of Ethel Lake Dam.

Water New Business

Mrs. Forsha informed the Board that the 2016 was completed by Rennie and Associates. Mrs. Forsha informed the Board that in 2016 depreciation was funded in both the water and sewer departments. Mr. Gera also presented a draft copy of the water and sewer annual reports. Next, Mr. Sylvester gave a summary of our system and what we do to new Board member Mr. Checca.

Sewer Department New Business

Mrs. Forsha informed the Board that a new MS4 Permit application must be submitted to the DEP by September 2017. She informed the Board that the Borough's original MS4 permit has been administratively extended for the past several years. Mrs. Forsha informed the Board that the new MS4 Permit application requires a map of all storm sewersheds. Mrs. Forsha informed the Board that mapping of all the catch basins and storm manholes and stormlines within the Borough is required for the September 2017 permit application. Mrs. Forsha stated that the storm map is a work in progress. Mrs. Forsha also stated that a Pollution Reduction Plan is required for the new permit application. Mrs. Forsha stated that she is able to take care of the mapping of the stormwater facilities but since the Authority is copermittees with the Borough she is expecting to be reimbursed 50%. In addition Mrs. Forsha informed Mr. Checca that a stormwater maintenance agreement will also be required for the new permit application and she mentioned that the Authority has not received back any comments from the Borough on the stormwater agreement. Mrs. Forsha informed the Board that the long term solution to fund stormwater is to form a stormwater authority and access a stormwater fee unless the Borough is able to fund it under general obligations as it should be funded. In addition Mrs. Forsha informed the Board that all stormwater work is being funded out of the sanitary sewer budget and is not fair to customers. Mrs. Forsha also mentioned that one of the reasons that sewer rates are so high is that the Borough was paying a 3rd Street Culvert replacement project out of the sewer funds when the majority of the loan was for a box culvert, street paving, and sidewalks. Mrs. Forsha feels that the loan should be reviewed and the portion that belongs to the Borough should be separated out.

At 8:25 p.m. o'clock Mr. Quinlisk made a motion to go into executive session and Mr. Sylvester seconded with all members agreeing to enter executive session to discuss a request for a tour by Derry Borough Council and Aqua America.

A motion to Adjourn was offered at 9:04 p.m. o'clock by Mr. Sylvester and seconded by Mr. Quinlisk. All members voted to retire for the evening.

*Mr. Thomas E. Sylvester
Secretary*