

Minutes of the regular meeting of the Municipal Authority of the Borough of Derry held in the Authority office at 620 N. Chestnut Street, Derry, PA on Wednesday, June 15, 2016.

The meeting was called to order at 7:00 o'clock, p.m. with the following members answering the Roll Call: Mr. Thomas E. Sylvester, Chairman; Mr. Richard K. Thomas, Secretary; and Mr. Kevin M. Quinlisk, Treasurer. Also in attendance were Authority Manager, Amy Forsha and Solicitor Nate Boring, Esq., of Dodaro, Matta, and Cambest. Mr. Allen G. Skopp, Vice Chairman and Mr. Vincent J. DeCario, Assistant Secretary/Treasurer were absent from tonight's meeting.

On a motion by Mr. Thomas and seconded by Mr. Quinlisk the minutes of the regular meeting of May 18, 2016 were presented for approval. All members present voted in the affirmative.

Correspondence

Mrs. Forsha presented a letter Dorette Webb of Pizza Barn Road requesting relief for a leak that occurred. After discussion the Board granted her a 50% credit on the 54,000 gallons that leaked. Next, Mrs. Forsha presented a letter from Vince Murphy who owns 438 Cemetery Way requesting relief from a leaking toilet which used 40,000 gallons. After discussion the Board decided not to give him relief since he was granted relief last year for a leak. The Board's policy is that they only do a onetime leak credit. Next, Mrs. Forsha asked what she should do when a landlord requests water to be shut off to try to evict a tenant. Mr. Boring stated that he will provide information about the process from the tenants' rights act. Next, Mrs. Forsha presented a letter from Mr. Robert Wilburn requesting relief for a leak at his property on Hunter Road. In January of 2014 the property care taker requested that the water be shut off for repairs. Once the repairs were made their plumber turned their water back on without notifying the office. The meter reader thought the water was still off and did not read the meter. The office stopped billing them and nobody notified the office until they requested the Hunter Road line reimbursement in 2016. After discussion the Board did not offer relief for the water bill. The Board feels that theft of service charges could be charged against their plumber but don't plan to do so at this time.

Water Bills for May 2016 in the amount of \$87,179.98 and Sewer Bills in the amount of \$77,668.35 were presented for payment. On a motion put forth by Mr. Quinlisk and seconded by Mr. Thomas, all members voted to pay the bills.

The Water Treasurer's Report showing a checking account balance on April 30, 2016 of \$41,334.73 with deposits of \$102,996.35 and less expenses of \$ 87,179.98 leaving a reconciled balance of \$57,151.10 for May 31, 2016 was presented by Mrs. Forsha. A motion to accept the treasurer's report was offered by Mr. Thomas and seconded by Mr. Quinlisk. All members voted to accept the treasurer's report, as presented.

Next Mrs. Forsha presented the Sewer Treasurer's Report showing a checking account balance on April 30, 2016 of \$126,187.96 with deposits of \$68,236.48 and less expenses of \$95,340.38 leaving a reconciled balance of \$99,084.06 for May 31, 2016. Mr. Thomas moved and seconded by Mr. Quinlisk to accept the treasurer's reports and attach the

same as an exhibit and that the same be incorporated by reference and be made part of these minutes. Upon motion duly made and seconded, it was unanimously approved.

The Manager's Water & Sewer Reports were presented by Mrs. Forsha. Included in her detailed monthly reports, Manager Forsha commented on the condition of Ethel Lake and the total gallons of potable water pumped for last month. The costs associated with operating the pump house and the sewage plant were announced and also included was an equipment report on mileage and fuel consumption. The finished water turbidity reading of .020 NTU was also announced.

The Engineers Report

Mr. Gera stated that his office received comments from the DEP regarding the 2015 Dam Annual Inspection Reports. My Gera stated that the DEP wants construction plans for the Upper and Lower Dam improvements. The DEP is requiring that a foot of fill be added to the top of the Upper Dam and an upstream closure be installed on the outlet. In addition the DEP is requiring the spillway of the Lower Dam to be widened and an upstream closure be installed on the outlet. Next, Mr. Gera stated that the township received CDBG money for a line extension along Malone Road. Mr. Gera suggested that the Authority extend the line to Pittsburgh Street after the township project and he is provide an estimate and is working on drawings for the bid. In addition, Mr. Gera stated that his crew will be surveying N. Chestnut Street to work on getting an estimate together for the line replacement. Mr. Gera also provided a quote on surveying the cross sections of the lake. The Board took no action on the quote. Next, Mrs. Forsha presented the Dam Emergency Action Plans for signature.

The Solicitors Report:

Mr. Boring stated that Dogwood has not complied with his interrogatories. In addition, Dogwood claims they have a proposed sales agreement. He stated that the hearing for Dogwood is July 14th. Mr. Boring stated that Geraldine Smith is trying to get permission to sell Dogwood to settle her personal bankruptcy. Next, Mr. Boring stated that he is working on the PENN VEST sewer loan transfer. Mr. Boring stated that even though the culverts are not an asset of the Authority under the transfer agreement the Authority agreed to pay for the loans and he plans to proceed with the loan transfer and hopes to have closing next week. Mr. Boring stated that he forwarded the stormwater management agreement to the Borough but has not yet heard from them. Mrs. Forsha stated that she would like to add information to the stormwater management agreement in regards to inspection of BMP's (Best Management Practices) such as the tennis court parking area. Boring also informed the Board that he is going to begin working on a revised service agreement with Derry Township Municipal Authority. Lastly, Mr. Boring presented a draft of a manager's agreement and asked the Board to review and make comments. After discussion, Mr. Thomas and Mrs. Forsha stated that they will review the agreement.

Water Old Business

Next, Mrs. Forsha presented three quotes for the Pine street waterline replacement project. Smartnick Excavation quoted \$35,860.00, Ligonier Construction \$32,040.00 and Santella Excavation \$19,000. On a motion by Mr. Sylvester, seconded by Mr. Thomas all members voted to accept Santella Excavation's bid of \$19,000.

New Water Business was next discussed.

Next, Mrs. Forsha informed the Board that the 2015 Annual Water Quality Report (Consumer Confidence Report) had been completed and posted to the website. Mrs. Forsha also announced that Penn DOT completed the relocation of the waterline for the Route 217 Bridge Project. Next, the Board agreed to replace an old Ludlow Hydrant located at East Third Ave and Utopia Street with a new Mueller hydrant.

Sewer Old Business was next discussed.

Mrs. Forsha informed the Board that she is further investigating sewage in the stormwater manhole on McFarland and Canada Way. She stated that so far two customers have been disconnected from the storm and placed into the sanitary and that the Authority is conducting further investigations in the area. In addition Mrs. Forsha stated that Santella Excavation is installing two manholes in Canada Way to provide access to the sewer line. In addition Santella Excavation has replaced 20 feet of storm line which was full of roots and another area is to be dug to remove roots in the sanitary. Mrs. Forsha stated that she is still looking into abandoning some sections of sewer lines along E. Second Street, to remove infiltration. She stated that the lines were for old homes along E. First Street, which no longer exist. Mrs. Forsha informed the Board that she met with Sauereisn representatives on May 24th to determine what caused the tank coating to fail. Mrs. Forsha stated that the representatives believe that a faulty installation occurred. Mrs. Forsha informed the Board that a valve at the digester has broken and needs repaired.

New Sewer Business was next discussed.

In addition, Mrs. Forsha announced a rain barrel workshop is planned for July 22nd and a coloring contest is underway.

A motion to Adjourn was offered at 8:20 p.m. o'clock by Mr. Quinlisk and seconded by Mr. Thomas. All members voted to retire for the evening.

Mr. Richard Thomas

Secretary