

Minutes of the regular meeting of the Municipal Authority of the Borough of Derry held in the Authority office at 620 N. Chestnut Street, Derry, PA on Wednesday, November 16, 2016.

The meeting was called to order at 7:00 o'clock, p.m. with the following members answering the Roll Call: Mr. Thomas E. Sylvester, Chairman; Richard K. Thomas, Secretary; and Mr. Kevin M. Quinlisk, Treasurer and Mr. Vincent J. DeCario, Assistant Secretary/Treasurer. Mr. Allen G. Skopp, Vice Chairman was absent from tonight's meeting. Also in attendance were Authority Manager, Amy Forsha and Solicitor Nathaniel Boring Esq., of Dodaro, Matta, and Cambest and Engineer, Mark Gera of Gibson-Thomas Engineering.

On a motion by Mr. DeCario and seconded by Mr. Sylvester the minutes of the regular meeting of October 19, 2016 were presented for approval. Mr. Thomas and Mr. Quinlisk obtained from voting since they were not present at last month's meeting.

Visitors

Mr. James Smolleck and Ms. Nancy Smolleck of Longview Trailer Court requested relief for a leak that occurred within their private water system. After discussion the Board granted them a 50% credit on the leak.

Correspondence

There was no correspondence this week.

Water Bills for October 2016 in the amount of \$88,445.55 and Sewer Bills in the amount of \$47,427.26 were presented for payment. On a motion put forth by Mr. DeCario and seconded by Mr. Thomas, all members voted to pay the bills.

The Water Treasurer's Report showing a checking account balance on September 30, 2016 of \$96,006.74 with deposits of \$107,333.63 and less expenses of \$88,445.55 leaving a reconciled balance of \$114,894.82 for October 31, 2016 was presented by Mrs. Forsha. A motion to accept the treasurer's report was offered by Mr. Thomas and seconded by Mr. Quinlisk. All members voted to accept the treasurer's report, as presented.

Next Mrs. Forsha presented the Sewer Treasurer's Report showing a checking account balance on September 30, 2016 of \$141,102.71 with deposits of \$67,098.73 and less expenses of \$47,427.26 leaving a reconciled balance of \$160,774.18 for October 31, 2016. Mr. Thomas moved and seconded by Mr. Quinlisk to accept the treasurer's reports and attach the same as an exhibit and that the same be incorporated by reference and be made part of these minutes. Upon motion duly made and seconded, it was unanimously approved.

The Manager's Water & Sewer Reports were presented by Mrs. Forsha. Included in her detailed monthly reports, Manager Forsha commented on the condition of Ethel Lake and the total gallons of potable water pumped for last month. The costs associated with operating the pump house and the sewage plant were announced and also included was an equipment report on mileage and fuel consumption. The finished water turbidity reading of .017 NTU was also announced. Mrs. Forsha also read the

collections report and informed the Board that the final payment of \$44,740.00 was made to satisfy the Dogwood Bankruptcy.

The Engineers Report

Mr. Gera informed Mr. DeCario that the CDBG Pandora Road project is in for PWS Permit approval. Mr. Gera stated that Derry Township Supervisors will bid the project out and then send requisitions to the county for payment.

The Solicitors Report:

Mr. Boring informed the Board that he inquired to DEP as to the copermittie status of the MS4 permit and was told that because the new permit application was never enacted on by the DEP the only MS4 permit carries on and based on that permit Derry Borough is the sole MS4 permittee. Mr. Boring stated the next round of permit applications is September 2017 and if the Authority and the Borough apply as copermitties a stormwater agreement would be required. Mr. Thomas asked if the Borough could qualify for a MS4 permit waiver. Mrs. Forsha stated that the Borough wasn't able to qualify due to the fact that the community drains to an impaired stream with a TMDL. Next, the Board discussed upcoming MS4 permit requirements and the possibility of implementation of a stormwater fee. Mrs. Forsha explained the storm sewer shed mapping requirements. Mr. Boring stated that he shared all above information with the Borough Solicitor, Lee Demosky and is waiting for a response. Mr. Boring stated that he will file a motion to withdraw for Dogwood Acres. In addition, Mr. Boring stated that the PennVest Loan transfer is completed. Mrs. Forsha stated that a check was sent to Victoria Long for damages in the amount of \$1,300 and 5 tons of pea gravel were delivered.

Water Old Business

Next, the Board discussed beginning to bill trailer parks a minimum for each unit since apartment buildings are billed that way to try to develop a uniform policy. On a motion by Mr. Quinlisk and seconded by Mr. Thomas the board voted unanimously to approve Resolution #173 in which all trailer parks will receive one bill based on a master meter reading and also pay a minimum charge for each trailer. Next, the Board stated if the new owners of Dogwood install new lines to their specifications and grant them right of ways they would entertain taking over the lines.

Water New Business

Mrs. Forsha informed the Board that the paving project is near completion. In addition Mrs. Forsha stated that she is unable to get a hold of the concrete contractor. The Board discussed setting a date for the annual Christmas Board Party. Mrs. Forsha presented the water draft budget. Mrs. Forsha stated that the final budget will be presented in December. In addition Mrs. Forsha stated that she does not foresee a rate increase. In addition Mrs. Forsha stated that she is able to fund depreciation on the water budget.

Sewer Old Business was next discussed.

Mrs. Forsha is working on obtaining warranty information from the material supplier for the digester lining.

New Sewer Business was next discussed.

Next, the Board discussed implementing a dye test and sewer lateral television at time of sale. Mrs. Forsha also presented the draft sewer budget for review. Mrs. Forsha requested that the Board review the draft budget and that she will prepare a final budget for next year. Mrs. Forsha stated that she does not foresee a rate increase on the sewer side but she is unable to fund depreciation on the sewer budget. Mrs. Forsha did say that she anticipates that storm water expenses will increase with all the new MS4 regulations.

A motion to Adjourn was offered at 7:55 p.m. o'clock by Mr. Quinlisk and seconded by Mr. Thomas. All members voted to retire for the evening.

Mr. Richard K. Thomas

Secretary