

Minutes of the regular meeting of the Municipal Authority of the Borough of Derry held in the Authority office at 620 N. Chestnut Street, Derry, PA on Wednesday, September 21, 2016.

The meeting was called to order at 7:00 o'clock, p.m. with the following members answering the Roll Call: Mr. Thomas E. Sylvester, Chairman; Richard K. Thomas, Secretary; and Mr. Vincent J. DeCario, Assistant Secretary/Treasurer. Mr. Allen G. Skopp, Vice Chairman and Mr. Kevin M. Quinlisk, Treasurer were absent from tonight's meeting. Also in attendance were Authority Manager, Amy Forsha and Solicitor Nathaniel Boring Esq., of Dodaro, Matta, and Cambest and Engineer, Bill Glasser of Gibson-Thomas Engineering.

On a motion by Mr. Thomas and seconded by Mr. DeCario the minutes of the regular meeting of August 17, 2016 were presented for approval. All members present voted in the affirmative.

Visitors

Mr. Scott Harsh and Alyssa Palenchar stated that they were at the meeting to observe. Next, Jeremiah Thomas of 316 N Chestnut Street asked for the Board to permit him to enter into a payment agreement on his delinquent account. After discussion the Board stated that they would like to have a new meter installed in Mr. Thomas's house. In addition, the Board approved Jeremiah Thomas paying \$500 down and \$200/monthly on his delinquent account. Jeremiah Thomas also stated that he plans to pay extra when he can. Mrs. Forsha is to draft a payment agreement.

Correspondence

Mrs. Forsha presented a letter from Shirley Emehizer who received a high water bill due to a water leak. After discussion the Board decided to grant Ms. Emehizer credit for the entire leak since it occurred due to a broken frost plate on the meter. Next, Mrs. Forsha presented a letter from Loretta Campbell of 212 West Third Street who requested relief due to a water leak. After discussion the Board granted Mrs. Campbell a 50% credit on the leak.

Water Bills for August 2016 in the amount of \$88,274.29 and Sewer Bills in the amount of \$22,187.19 were presented for payment. On a motion put forth by Mr. DeCario and seconded by Mr. Thomas, all members voted to pay the bills.

The Water Treasurer's Report showing a checking account balance on July 31, 2016 of \$74,210.41 with deposits of \$99,586.36 and less expenses of \$88,274.29 leaving a reconciled balance of \$85,522.48 for August 31, 2016 was presented by Mrs. Forsha. A motion to accept the treasurer's report was offered by Mr. Thomas and seconded by Mr. DeCario. All members voted to accept the treasurer's report, as presented.

Next Mrs. Forsha presented the Sewer Treasurer's Report showing a checking account balance on July 31, 2016 of \$136,465.20 with deposits of \$7,488.08 and less expenses of \$91,747.34 leaving a reconciled balance of \$52,205.94 for August 31, 2016. Mr. Thomas moved and seconded by Mr. DeCario to accept the treasurer's reports and attach the same as an exhibit and that the same be incorporated by reference and be made part of these minutes. Upon motion duly made and seconded, it was unanimously approved.

The Manager's Water & Sewer Reports were presented by Mrs. Forsha. Included in her detailed monthly reports, Manager Forsha commented on the condition of Ethel Lake and the total gallons of potable water pumped for last month. The costs associated with operating the pump house and the sewage plant were announced and also included was an equipment report on mileage and fuel consumption. The finished water turbidity reading of .018 NTU was also announced.

The Engineers Report

Mr. Glasser informed the Board that the Harrisburg department of Gibson-Thomas is gearing up to begin the H & H study for Ethel Springs Lake. In addition, Mr. Glasser stated that the Upper and Lower Ridge Dam improvement plans and specs were submitted to DEP this week. In addition, Mr. Glasser informed the Board that the emergency action plans for the dams were submitted to DEP on September 9, 2016. Next, Mr. Glasser presented Resolutions which need adopted to proceed with grant applications for several projects. On a motion by Mr. DeCario which was seconded by Mr. Thomas the Board approved Resolution #174 requesting a PA Small Water and Sewer Grant in the amount of \$201,344 from the Commonwealth Financing Authority to be used for the Upper/Lower Ridge Dam Intake Modifications. Next, Mr. Thomas made a motion and Mr. DeCario seconded with all members approving Resolution #175 requesting a PA Small Water and Sewer Grant of \$101,390.00 from the Commonwealth Financing Authority to be used for the Pandora Waterline Extension Project. Next, Mr. DeCario made a motion and Mr. Thomas seconded with all voting to adopt Resolution #176 requesting a PA Small Water and Sewer Grant of \$288,469.00 from the Commonwealth Financing Authority to be used for the Water Treatment Plant Pump House Electrical Upgrade. Mr. Thomas also made a motion to approve Resolution #177 and Mr. DeCario seconded with all members voting in favor. Resolution #177 is to request a PA Small Water and Sewer Grant of \$269,476.00 from the Commonwealth Financing Authority to be used for the North Chestnut Waterline Replacement Project.

The Solicitors Report:

Mr. Boring informed the Board that the Penn Vest Loan Transfer/Closing documents have been submitted to transfer the sewer loans into the name of the Authority. In addition, Mr. Boring read a letter that he plans to send to the Borough requesting a meeting to discuss the stormwater management agreement. Mr. Boring also presented a resolution regarding billing for mobile home parks. After discussion the Board tabled the resolution for the next meeting. Mr. Boring also informed the Board that the Dogwood closing is still scheduled for September 30, 2016.

Water Old Business

Mrs. Forsha informed the Board that the Pine Street waterline replacement project is nearing completion. Mrs. Forsha also reviewed the results of the data logger leak survey which was done with the Board. In addition Mrs. Forsha stated that she plans to purchase a new leak detector to replace the broken one the Authority has.

Water New Business

Mrs. Forsha informed the Board that she has advertised for the water/sewer operator trainee position.

Sewer Old Business was next discussed.

Mrs. Forsha informed the Board that Al Betler has began scraping the old coating of the digester to prepare the digester tank for repairs.

New Sewer Business was next discussed.

Mrs. Forsha stated that she has been investigating water entering an outfall near the First United Methodist Church Parking lot and also at the intersection of SR 217 and S. Ligonier Street.

A motion to Adjourn was offered at 8:19 p.m. o'clock by Mr. Skopp and seconded by Mr. Thomas. All members voted to retire for the evening.

Mr. Richard Thomas

Secretary