

Minutes of the regular meeting of the Municipal Authority of the Borough of Derry held in the Authority office at 620 N. Chestnut Street, Derry, PA on Wednesday, December 21, 2017.

The meeting was called to order at 7:00 o'clock, p.m. with the following members answering the Roll Call: Mr. Richard K. Thomas, Chairman; Mr. Kevin M. Quinlisk, Vice Chairman; Mr. Thomas E. Sylvester, Secretary, and Mr. Fred Goodman, Assistant Secretary/Treasurer. Mr. Peter A. Checca, Treasurer was absent from tonight's meeting. Also in attendance were Authority Manager, Amy Forsha and Engineer, Mark Gera of Gibson-Thomas Engineering and Solicitor Nathaniel Boring Esq., of Dodaro, Matta, and Cambest.

On a motion by Mr. Goodman and seconded by Mr. Quinlisk the minutes of the regular meeting of November 15, 2017 were presented for approval and all members voted in favor.

Visitors

Walter Clawson of 406 E. Fourth Street requested relief due a leak that occurred on a line coming from his hot water tank. After discussion the Board granted him a 50% credit on the leak and offered a payment plan.

Correspondence

Mrs. Forsha presented a letter from Phillip McCurdy of 1009 West Third Street who requested relief due to a hot water tank leak. After discussion the Board agreed to grant Mr. McCurdy a 50% credit on the leak. Next, Mrs. Forsha read a letter from David Jones of 531 East First Ave who requested relief on his \$25 posting fee. Mr. Jones is concerned with being billed a penalty and a posting fee. Mr. Jones stated that there is limited time between the two fees because the past due amount was due only four days before the posting fee was incurred. Mr. Jones suggested that letters be mailed instead of posted. In addition, Mr. Jones complained about the Authority's rising costs and stated that "for an entity that continuously has to focus on the discussion about its possible sale by the Borough, one would think that maintaining a satisfied customer base would be its priority. As customer and a member of this community, I would much rather prefer to be a promoter of the Authority than a detractor." After discussion the Board decided they were unable to waive the posting fee but would remove any penalties that occurred on the late fee while he waited for a determination on the posting fee.

Water Bills for November 2017 in the amount of \$78,251.74 and Sewer Bills in the amount of \$60,553.96 were presented for payment. On a motion put forth by Mr. Sylvester and seconded by Mr. Quinlisk, all members voted to pay the bills.

The Water Treasurer's Report showing a checking account balance on October 31, 2017 of \$118,834.52 with deposits of \$21,799.95 and less expenses of \$78,251.74 leaving a reconciled balance of \$62,382.73 for November 30, 2017 was presented by Mrs. Forsha. A motion to accept the treasurer's report was offered by Mr. Sylvester and seconded by Mr. Goodman. All members voted to accept the treasurer's report, as presented.

Next Mrs. Forsha presented the Sewer Treasurer's Report showing a checking account balance on October 31, 2017 of \$93,935.14 with deposits of \$59,591.53 and less expenses

of \$60,553.96 leaving a reconciled balance of \$92,972.71 for November 30, 2017. Mr. Sylvester moved and seconded by Mr. Goodman to accept the treasurer's report and attach the same as an exhibit and that the same be incorporated by reference and be made part of these minutes. Upon motion duly made and seconded, it was unanimously approved.

The Manager's Water & Sewer Reports were presented by Mrs. Forsha. Included in her detailed monthly reports, Manager Forsha commented on the condition of Ethel Lake and the total gallons of potable water pumped for last month. The costs associated with operating the pump house and the sewage plant were announced and also included was an equipment report on mileage and fuel consumption. The finished water turbidity reading of .018 NTU was also announced.

The Engineers Report

Mr. Gera presented the pumphouse electrical upgrade plans to the Board. First, he presented the plans for the pump replacements and next he presented the electrical plans. Mr. Gera said a minor permit amendment is required from the DEP in order to change the pumps. Mrs. Forsha said that she anticipated going out to bid next summer. The plans presented include the replacement of both high service pumps as well as the backwash pump. In addition, Mr. Gera said that Borbonus hasn't responded to the change order for Pandora Road to connect the two blow offs and hydrant.

The Solicitor's Report

Mr. Boring stated that DEP approved the lateral inspection ordinance and he has forwarded the ordinance to the manager and engineer for comment.

Water Old Business

Next, Mrs. Forsha presented the 2018 tentative water budget for approval. On a motion by Mr. Sylvester, seconded by Mr. Quinlisk the Board approved the water budget with all members voting in favor. Mrs. Forsha stated that there will be no need for a rate increase this year. Mrs. Forsha stated that the Authority received the new Geo7x GPS unit and training was held.

Water Department New Business

Mrs. Forsha asked Mr. Gera if we are going to be impacted on the Bergman Road bridge replacement. Mr. Gera doesn't think we will be impacted. Mrs. Forsha informed the Board that 3 water leaks were repaired this past month. Next, Mr. Goodman approved Resolution #186 North Chestnut Street Waterline Replacement and Mr. Quinlisk seconded with all members voting in favor of granting the manager permission to execute all documents related to the grant application. The Authority tabled approving an auditor for 2018.

Sewer Department Old Business

Mrs. Forsha presented the 2018 tentative sewer budget for review. On a motion by Mr. Sylvester and seconded by Quinlisk the Board approved the sewer budget with all members voting in favor. Mrs. Forsha informed the Board that Richard Santella installed a manhole on West Fourth Ave on the sanitary line and removed another sewer

lateral from the storm sewer and connected it to the sanitary line. Mrs. Forsha also informed the Board that the crew repaired a sewer lateral on 7th Ave.

Sewer Department New Business

Next, Mrs. Forsha informed the Board that she is looking into placing a building around the sludge press or possibly getting a grant to purchase a new sludge press and building. She is currently investigating costs.

On a motion put forward by Mr. Sylvester and seconded by Mr. Goodman all members voted to adjourn at 8:11 p.m. o'clock.

*Mr. Thomas E. Sylvester
Secretary*