

*Minutes of the regular meeting of the Municipal Authority of the Borough of Derry held in the Authority office at 620 N. Chestnut Street, Derry, PA on Wednesday, November 15, 2017.*

*The meeting was called to order at 7:00 o'clock, p.m. with the following members answering the Roll Call: Mr. Kevin M. Quinlisk, Vice Chairman; Mr. Thomas E. Sylvester, Secretary; Mr. Peter A. Checca, Treasurer, and Mr. Fred Goodman, Assistant Secretary/Treasurer. Mr. Richard K. Thomas, Chairman was absent from tonight's meeting. Also in attendance were Authority Manager, Amy Forsha and Engineer, Mark Gera of Gibson-Thomas Engineering and Solicitor Nathaniel Boring Esq., of Dodaro, Matta, and Cambest.*

*On a motion by Mr. Goodman and seconded by Mr. Sylvester the minutes of the regular meeting of October 18, 2017 were presented for approval and all members voted in favor.*

#### *Visitors*

*Nick Cammuso of the Latrobe Bulletin was in attendance.*

#### *Correspondence*

*Mrs. Forsha presented a letter from Sara Poole of 5519 Route 982 who requested relief due to a leak that occurred outside her home. After discussion the Board agreed to grant Ms. Poole a 50% credit on the leak. Next, Mrs. Forsha read a letter from Rachel Comp of 836 West Third Street who requested relief on her sewage bill for a leak that occurred outside of her home. After discussion the Board agreed to grant Ms. Comp a 50% credit on the sewage portion of her bill for the past year.*

*Water Bills for October 2017 in the amount of \$113,547.10 and Sewer Bills in the amount of \$35,855.38 were presented for payment. On a motion put forth by Mr. Sylvester and seconded by Mr. Goodman, all members voted to pay the bills.*

*The Water Treasurer's Report showing a checking account balance on September 30, 2017 of \$118,001.68 with deposits of \$114,379.94 and less expenses of \$113,547.10 leaving a reconciled balance of \$118,848.91 for October 31, 2017 was presented by Mrs. Forsha. A motion to accept the treasurer's report was offered by Mr. Sylvester and seconded by Mr. Checca. All members voted to accept the treasurer's report, as presented.*

*Next Mrs. Forsha presented the Sewer Treasurer's Report showing a checking account balance on September 30, 2017 of \$156,663.02 with deposits of \$73,128.00 and less expenses of \$135,855.88 leaving a reconciled balance of \$93,935.14 for October 31, 2017. Mr. Sylvester moved and seconded by Mr. Checca to accept the treasurer's report and attach the same as an exhibit and that the same be incorporated by reference and be made part of these minutes. Upon motion duly made and seconded, it was unanimously approved.*

*The Manager's Water & Sewer Reports were presented by Mrs. Forsha. Included in her detailed monthly reports, Manager Forsha commented on the condition of Ethel Lake and the total gallons of potable water pumped for last month. The costs associated with operating the pump house and the sewage plant were announced and also included was an equipment report on mileage and fuel consumption. The finished water turbidity reading of .021 NTU was also announced. The October treatment cost for the sewer plant was not yet available at the time of the meeting and will be included in next month's meeting.*

### *The Engineers Report*

*Mr. Gera informed the Board that the electrical upgrade design for the water treatment plant is about 95% complete. In addition, Mr. Gera informed the Board that Pennsylvania Department of Community and Economic Development is again accepting applications for the PA Small Water and Sewer Program now through February 28, 2018. The Board instructed Mr. Gera to resubmit the North Chestnut Street Line Replacement Project grant application. The grant requires a 15% match which may come from any other source.*

### *The Solicitor's Report*

*Mr. Boring did not have anything new to report on. Mrs. Forsha inquired as to the status of the Derry Township Intermunicipal Agreement. In addition, Mrs. Forsha asked if the DEP had approved Derry Township's Point of Sale Dye Testing Ordinance. Mr. Quinlisk asked Mr. Checca what the Borough's response was to the letter sent to Borough Council in which the Authority discussed to possibility of forming a stormwater department and accessing a monthly fee for stormwater maintenance. Mr. Checca said that the Borough embraces the idea but hasn't taken any official action in way of an ordinance supporting a fee. Mrs. Forsha stated that she would like to form a stormwater stakeholder committee with both members of the Borough Council and Authority and anyone else who would like to be involved and continue discussions. Mr. Checca volunteered to serve on the committee. Mrs. Forsha stated that she is going to reach out to Derry Township Municipal Authority (Hershey, PA) and gather more information for the next Board meeting. In addition, Mrs. Forsha once again stressed the importance of forming a revenue source for the stormwater due to the condition of the infrastructure. Mrs. Forsha informed the Board that 300 feet of storm line on Ramsey Way was packed solid with debris and she had to contract with the COG to jet and televise the line and incurred expenses which will be paid out of the sanitary sewer revenue. Mrs. Forsha stated that the line in need of repairs due to cracking and Mr. Gera suggested that she look into relining the storm sewer. In addition, Mrs. Forsha informed the Board that she would like to install a catch basin on Ramsey to connect to Penn DOT's stormwater system to redirect the flow of the water. She stated that she sent a letter to the Borough requesting a catch basin since they are the MS4 permittee holder. In addition, Mrs. Forsha questioned the status of Penn DOT as a MS4 permittee and their responsibilities when it comes to maintaining the storm sewers on the state highways. Mr. Gera stated that he will talk to Penn DOT and see if they would permit another catch basin to be connected into their system. In addition, Mrs. Forsha mentioned that she left a message for Borough Engineer, Dan Schmitt, to inquire if any green infrastructure could be incorporated into the improvements at Derry Community Park. Mrs. Forsha stated that it would assist with their pollutant reduction plan if they could incorporate a project such as permeable parking.*

### *Water Old Business*

*Mrs. Forsha informed the Board that Pump #1 was rebuilt by Daman Superior at a cost of \$4,000.*

### *Water Department New Business*

*Next, Mrs. Forsha provided the Board with a draft water budget for review. Mrs. Forsha stated that the water budget is looking good for 2018 and that she is even able to fund depreciation. Mrs. Forsha asked the Board to review the budget and relay any comments to her. In addition, Mrs. Forsha presented the MRM Insurance Renewal quote for approval. After discussion, the Board accepted the renewal quote of \$29,368.00. Mrs. Forsha informed the Board that the 2017 dividend was \$6,944. In addition, Mrs. Forsha informed the Board that two water service lines which were originally drilled through the sanitary and storm sewer were replaced. Next, Mrs. Forsha presented a quote for a new Trimble Geo7X, GPS*

*Unit from Precision Laser for \$7,962.00 after discussion the Board agreed to the purchase of the unit. In addition, Mrs. Forsha mentioned that she would like to upgrade from ArcGIS Desktop Basic to ArcGIS Desktop Standard and got a quote for \$4,534.00. After discussion the Board decided to put the software expense into next year's budget. Next, Mrs. Forsha presented Penn DOT Engineering reimbursement agreement for utility relocation for the SR217 Bridge Project. Mr. Quinlisk signed the agreement.*

*Sewer Department Old Business*

*Mrs. Forsha presented the 2018 draft sewer budget for review. Mrs. Forsha informed the Board that Richard Santella installed a manhole on 2<sup>nd</sup> Street to gain access to both the sanitary and storm.*

*Sewer Department New Business*

*Next, Mrs. Forsha informed the Board that she attempted to televise the sanitary sewer that runs under the railroad but it is cast iron and rusting from the inside out. Mr. Gera stated that the lines under the railroad could be relined. Mrs. Forsha informed the Board that Santella Excavation will be installing a Sanitary sewer manhole near 123 W 4<sup>th</sup> Ave. In addition, Mrs. Forsha stated that Santella Excavating will be removing 123 W 4<sup>th</sup> Ave's sanitary sewer line from the storm line.*

*On a motion put forward by Mr. Sylvester and seconded by Mr. Goodman all members voted to adjourn at 7:58 p.m. o'clock.*

*Mr. Thomas E. Sylvester  
Secretary*