

*Minutes of the regular meeting of the Municipal Authority of the Borough of Derry held in the Authority office at 620 N. Chestnut Street, Derry, PA on Wednesday, September 20, 2017.*

*The meeting was called to order at 7:00 o'clock, p.m. with the following members answering the Roll Call: Mr. Richard K. Thomas, Chairman; Mr. Thomas E. Sylvester, Secretary; Mr. Peter A. Checca, Treasurer, and Mr. Fred Goodman, Assistant Secretary/Treasurer. Mr. Kevin M. Quinlisk, Vice Chairman was absent from tonight's meeting. Also in attendance were Authority Manager, Amy Forsha and Engineer, Mark Gera of Gibson-Thomas Engineering and Solicitor Nathaniel Boring Esq., of Dodaro, Matta, and Cambest.*

*On a motion by Mr. Goodman and seconded by Mr. Sylvester the minutes of the regular meeting of August 16, 2017 were presented for approval and all members voted in favor.*

#### *Visitors*

*Nick Cammuso was in attendance on behalf of The Latrobe Bulletin.*

#### *Correspondence*

*Mrs. Forsha read a letter from Mrs. Dawn Smith of 1301 Route 217 who requested relief for a leak that occurred on her property near the meter pit. After discussion, the Board granted Ms. Smith a 50% credit on the leak and offered a payment plan. Next, Mrs. Forsha presented a letter from Kathy Buszinski of Hunter Road in which she stated that she does not feel that the billing practices are fair in that monthly customers pay for 3,000 gallons/month minimum while quarterly customers pay 9,000 gallons per quarter. if the monthly minimum was 3,000 gallons/month or 9,000 gallons/quarter. The Board reviewed the issue and determined that their billing practice was fair. Mrs. Forsha presented a letter from Bernard Meyers, a landlord of 206 N Chestnut Street who requested relief for a water leak. After discussion, the Board left the credit up to the discretion of the manager.*

*Water Bills for August 2017 in the amount of \$96,350.62 and Sewer Bills in the amount of \$46,782.75 were presented for payment. On a motion put forth by Mr. Sylvester and seconded by Mr. Goodman, all members voted to pay the bills.*

*The Water Treasurer's Report showing a checking account balance on July 31, 2017 of \$94,238.09 with deposits of \$20,592.75 and less expenses of \$96,350.62 leaving a reconciled balance of \$18,480.22 for August 31, 2017 was presented by Mrs. Forsha. A motion to accept the treasurer's report was offered by Mr. Sylvester and seconded by Mr. Checca.. All members voted to accept the treasurer's report, as presented.*

*Next Mrs. Forsha presented the Sewer Treasurer's Report showing a checking account balance on July 31, 2017 of \$131,396.67 with deposits of \$61.78 and less expenses of \$46,782.75 leaving a reconciled balance of \$84,675.70 for August 31, 2017. Mr. Sylvester moved and seconded by Mr. Checca to accept the treasurer's reports and attach the same as an exhibit and that the same be incorporated by reference and be made part of these minutes. Upon motion duly made and seconded, it was unanimously approved.*

*The Manager's Water & Sewer Reports were presented by Mrs. Forsha. Included in her detailed monthly reports, Manager Forsha commented on the condition of Ethel Lake and*

*the total gallons of potable water pumped for last month. The costs associated with operating the pump house and the sewage plant were announced and also included was an equipment report on mileage and fuel consumption. The finished water turbidity reading of .019 NTU was also announced.*

#### *The Engineers Report*

*Mr. Gera stated that he hopes to have some plans for the pumphouse electrical upgrade within the next two weeks. Mr. Gera asked if the Board made a decision on the stability analysis for the upper and lower ridge from Geomechanics. After discussion, the Board decided to table to stability analysis until they get the final costs for the Ethel Lake Hydraulic and Hydrologic Report which is underway. Mr. Gera informed the Board that that the Ethel Lake Hydraulic and Hydrologic Report was completed and presented to the Board members for review. Mr. Gera suggested boring under the roadway for an overflow instead of installing a box culvert. Mr. Gera stated that he plans to add an alternate design of a boring. First Mr. Gera plans to submit preliminary plans to Penn DOT for review before submitting the plans to DEP. Next, Mr. Gera informed the Board that he is preparing a change order to connect two blow offs on Pandora Road and add a hydrant under Derry Township's CDBG Block Grant remaining funds.*

#### *The Solicitor's Report*

*Mr. Boring informed the Board that Derry Council approved intermunicipal stormwater agreement. After discussion, the Board decided to wait for the Borough to present them with the approved agreement. Mr. Boring stated that there is no benefit for the Authority to enter into the storm water agreement or become copermittee on the MS4 permit and did not recommend that the Authority enter into the storm water agreement. Mrs. Forsha stated that the agreement mentioned that Authority employees would operate the street sweeper. Mr. Checca stated that the Borough is looking into purchasing a street sweeper but has not yet found one. Mrs. Forsha stated that Authority employees should not be performing street maintenance and that if the Authority is going to take over the storm sewer system she needs to have a separate revenue source because it should not be paid out of water or sewer funds. In addition, Mrs. Forsha stated that the 3<sup>rd</sup> Street Box Culvert loan should not be paid by the Authority. Mr. Thomas believes that the Authority should do what they can to assist the Borough with the MS4 Permit. Mr. Sylvester does not feel that the Authority should be maintaining the catch basins and streets. Mr. Sylvester stated that the reason Borough's are struggling financially is due to maintaining 24 hour police protection. Mr. Boring asked if the Authority wants to be a copermittee in the MS4 permit. Mrs. Forsha stated that she is already performing the administrative actions for the MS4 permit and if the Authority is going to become copermittees the Authority should form a stormwater department to fund the MS4 regulations. Mr. Boring advised the Authority to not become a copermittee. Mr. Sylvester does not want to become copermittee of the MS4 program due to the future liability. Mrs. Forsha suggested that the Borough form a storm water department and access a fee to pay for the street sweeper and MS4 requirements. Mr. Sylvester stated that with the future dam improvements on the horizon that we do not want to get involved in the MS4. Mr. Sylvester stated that he understands that a revenue stream is needed to manage the MS4 program but he doesn't want to be one of the first towns in the state to access a storm water utility fee. The Board tabled the storm water agreement after discussion.*

*Water Old Business*

*Mrs. Forsha stated that 370 feet of 2-inch line was replaced on Ash Lane.*

*Water Department New Business*

*Next, on a motion by Mr. Sylvester seconded by Mr. Goodman, the Board approved a water purchase contract with XPR Resources, LLC. Next, Mr. Sylvester made a motion and Mr. Checca seconded and all members voted to approve a hydrant agreement with Derry Township for a new hydrant at Dogwood Acres. Mrs. Forsha informed the Board that Chemist Stehle completed his biannual review of the water plant and found everything to be satisfactory. Mr. Forsha informed the Board that the annual paving project was completed by Seal Tite at a cost \$7,000.00. Mrs. Forsha informed the Board that the hydrant at Utopia and W. 3<sup>rd</sup> Ave was replaced. Next Mrs. Forsha discussed joining PLIGIT. After discussion, the Board expressed interest in joining PLIGIT (Pennsylvania Local Government Investment Trust) and Mrs. Forsha plans to prepare the required resolution for the next meeting. Mrs. Forsha informed the Board that is closing the Timber Fund CD at S & T and is opening a CD at Ameriserv at a 1.5% interest rate.*

*Sewer Department Old Business*

*Mrs. Forsha informed the Board that 1,275 feet of sanitary sewer line were televised as well as the line in front of the Borough Garage. Mrs. Forsha stated that 1,127 feet of storm line was televised on September 7, 2017. Mrs. Forsha stated it was discovered that 420 W 7<sup>th</sup> Ave's sewer lateral was connected into the storm system instead of the sanitary sewer system and that the issue will be corrected on Friday. Mrs. Forsha also stated that she would like to replace 400 ft of pipe along East Second Street. Mrs. Forsha also plans to correct two water lines which were drilled into the sanitary sewer line along East Second Street.*

*Sewer Department New Business*

*Mrs. Forsha stated that she is obtaining painting estimates for the secondary clarifiers at the sewer plant.*

*On a motion put forward by Mr. Sylvester and seconded by Mr. Goodman all members voted to adjourn at 8:25p.m. o'clock.*

*Mr. Thomas E. Sylvester  
Secretary*