

*Minutes of the regular meeting of the Municipal Authority of the Borough of Derry held in the Authority office at 620 N. Chestnut Street, Derry, PA on Wednesday, February 19, 2020.*

*The meeting was called to order at 7:00 o'clock, p.m. with the following members answering the Roll Call: Mr. Richard K. Thomas, Chairman; Mr. Daniel D. Chaney, Vice-Chairman, and Mr. Joseph V. Serrao, Jr. Assistant Secretary/Treasurer. Also, in attendance were Authority Manager, Amy Forsha, Solicitor Samuel Dalfonso Esq., of Dodaro, Matta, and Cambest, and Engineer Mark Gera. Mr. Grant A. Nicely, Secretary and Mr. Peter A. Checca, Treasurer, were absent.*

*On a motion by Mr. Chaney and seconded by Mr. Serrao the minutes of the regular meeting of January 15, 2020 were presented for approval and all members voted in favor.*

#### *Visitors*

*There were no visitors.*

#### *Correspondence*

*Mrs. Forsha presented the correspondence. Mrs. Forsha presented a letter from Arthur Warner Co. in which they disputing the storm drain service fee. Roxanne Warner, president feels that they shouldn't be charged since they don't have any storm drains near their property. In addition, she stated that she receives letters that they are required to keep McGee run stream clean from the Borough and she would like to invoice the borough for this expense. After discussion, the Board requested that the manager send a response letter addressing her concerns. Mrs. Forsha plans to send a copy of the frequently asked questions about stormwater to the customer. Next, Mrs. Forsha informed the Board that PMAA Board member training is on March 25<sup>th</sup>. Mrs. Forsha also presented a letter from Richard Reese of 140 Briar Lane who requested relief for a water line leak. Mr. Chaney made a motion to grant Mr. Reese a 50% credit and Mr. Thomas seconded with all members voting in favor. Next, Mrs. Forsha presented a request from Becky DiCriscio who requested permission to restore two of the benches at the lake in memory of her Uncle. The Board said they would grant her permission. The Board agreed to provide the labor if she pays for materials and the plaque. The Board recommended that vinyl boards be used in place of wood.*

*Water Bills for January 2020 in the amount of \$141,580.79 Sewer Bills in the amount of \$74,753.06 and Storm Bills in the amount of \$2,778.99 were presented for payment. On a motion put forth by Mr. Chaney and seconded by Mr. Serrao, all members voted to pay the bills*

*The Water Treasurer's Report showing a checking account balance on December 31, 2019 of \$23,161.85 with deposits of \$158,061.27 and less expenses of \$141,580.79 leaving a reconciled balance of \$39,642.33 for January 31, 2020 was presented by Mrs. Forsha. A motion to accept the treasurer's report was offered by Mr. Chaney and seconded by Mr. Serrao and all members voted to accept the treasurer's report, as presented.*

*Next, Mrs. Forsha presented the Storm Treasurer's Report showing a checking account balance on December 31, 2019 of \$33,316.87 with deposits of \$13,564.77 and less expenses of \$2,778.99 leaving a reconciled balance of \$44,102.65 for January 31, 2020.*

*A motion to accept the treasurer's report was offered by Mr. Chaney and seconded by Mr. Serrao and all members voted to accept the treasurer's report, as presented.*

*Next Mrs. Forsha presented the Sewer Treasurer's Report showing a checking account balance on December 31, 2019 of \$197,280.61 with deposits of \$72,080.84 and less expenses of \$74,753.06 leaving a reconciled balance of \$194,608.39 for January 31, 2020. Mr. Chaney moved and seconded by Mr. Serrao to accept the treasurer's report and attach the same as an exhibit and that the same be incorporated by reference and be made part of these minutes. Upon motion duly made and seconded, it was unanimously approved.*

*The Manager's Water & Sewer Reports were presented by Mrs. Forsha. Included in her detailed monthly reports, Manager Forsha commented on the condition of Ethel Lake and the total gallons of potable water pumped for last month. The costs associated with operating the pump house and the sewage plant were announced and also included was an equipment report on mileage and fuel consumption. The finished water turbidity reading of .024 NTU was also announced.*

#### *The Engineer's Report*

*Mr. Gera stated that the DEP completed inspection High Service Pump #2 on 2/11/2020 and we are waiting for the operations permit. Mr. Gera said that the new flocculation mixer hasn't been shipped. In addition, Mr. Gera presented Change Order #3 for the Water Treatment Plant Electrical Upgrades Contract with item #1 in the amount of \$34,032.84 for furnishing and installing the vacuum priming system for the new pumps with a credit of \$1,180.00 for eliminating the project photographs for a total balance of \$32,852.84. Mr. Gera also presented Change Order #4, which included \$13,854.69 for the furnishing and installation of a new CT cabinet and \$46,171.18 to install the (6) six new AUMA actuators/Pratt Valves. Mr. Thomas made a motion to approve Change Order #3 and #4, and Mr. Chaney seconded with all members voting in favor of the change orders.*

#### *The Solicitor's Report*

*The Solicitor informed the Board that the DEP is shutting down Longview Mobile Home Court. Mrs. Forsha stated that the loss of Longview will create about a \$16,500 loss to the Authority's revenue.*

#### *Water Old Business*

*Mrs. Forsha informed the Board that the annual audit is completed and that she is expecting the completed report any day.*

#### *Sewer Department Old Business*

*Mrs. Forsha informed the Board that the center column of Biotower #1 was rebuilt and the biotower is now back in service. Mrs. Forsha also informed the Board that the DEP approved the submitted Corrective Action Plan. Next, Mrs. Forsha said that the first part of the plan is to conduct flow metering. Mrs. Forsha presented a flow study proposal from Drnash Environmental with an approximately monthly cost of \$10,000. Mrs. Forsha said the flow meters will need to stay in until the Authority receives a good rainfall for data collection. Mr. Chaney made a motion to accept the proposal and Mr. Serrao seconded with all members voting in favor.*

*Stormwater Department*

*Mrs. Forsha informed the Board that Tyler Huffman, of 517 West First Ave, is requesting that the Authority install a storm line along the edge of his property next to Hannastown Road to prevent water from running into his yard. After discussion, the Board members agreed to meet out at his property to look at the situation.*

*Next, Mr. Chaney made a motion to enter into executive session to discuss legal issues, and Mr. Serrao seconded with all members voting to enter executive session at 8:30 p.m. The Board exited executive session at 8:40pm.*

*Mr. Thomas made a motion to adjourn the meeting at 8:40 pm o'clock and Mr. Chaney seconded with all members voting in favor.*

*Mr. Joseph V. Serrao, Jr.  
Assistant Secretary*