

Minutes of the regular meeting of the Municipal Authority of the Borough of Derry held in the Authority office at 620 N. Chestnut Street, Derry, PA on Wednesday, March 18, 2020.

The meeting was called to order at 7:00 o'clock, p.m. with the following members answering the Roll Call: Mr. Richard K. Thomas, Chairman; Mr. Daniel D. Chaney, Vice-Chairman, Mr. Peter A. Checca, Treasurer, and Mr. Joseph V. Serrao, Jr. Assistant Secretary/Treasurer. Also, in attendance were Authority Manager, Amy Forsha, Solicitor Samuel Dalfonso Esq., of Dodaro, Matta, and Cambest, and Engineer Mark Gera. Mr. Grant A. Nicely, Secretary was absent.

On a motion by Mr. Checca and seconded by Mr. Chaney the minutes of the regular meeting of February 19, 2020 were presented for approval and all members voted in favor.

Visitors

Greg Reinbold of the Latrobe Bulletin was present.

Correspondence

Mrs. Forsha presented a letter from Frank Skacel of Ridgeview Veterinary Clinic, Bergman Road who requested relief for a water line leak. Mr. Skacel received one leak bill for \$402 which he paid in full, and then he received a bill the next month for \$691.00. Mr. Chaney made a motion to grant Mr. Skacel a 50% credit on the second bill and Mr. Serrao seconded with all members voting in favor. Next, Mrs. Forsha read a letter from Martha Faust, Chairman of Faith Forward Ministries. In the letter Ms. Faust requested relief for water leaks that occurred at 111 S. Ligonier Street. After discussion, the Board decided not to grant any relief on the bill at this time.

Water Bills for February 2020 in the amount of \$129,248.72 Sewer Bills in the amount of \$51,998.99 and Storm Bills in the amount of \$2,434.89 were presented for payment. On a motion put forth by Mr. Chaney and seconded by Mr. Serrao, all members voted to pay the bills

The Water Treasurer's Report showing a checking account balance on January 31, 2020 of \$39,642.33 with deposits of \$169,553.07 and less expenses of \$129,248.72 leaving a reconciled balance of \$40,304.35 for February 29, 2020 was presented by Mrs. Forsha. A motion to accept the treasurer's report was offered by Mr. Chaney and seconded by Mr. Serrao and all members voted to accept the treasurer's report, as presented.

Next, Mrs. Forsha presented the Storm Treasurer's Report showing a checking account balance on January 31, 2020 of \$44,102.65 with deposits of \$13,355.08 and less expenses of \$2,434.89 leaving a reconciled balance of \$55,072.29 for February 29, 2020. A motion to accept the treasurer's report was offered by Mr. Chaney and seconded by Mr. Serrao and all members voted to accept the treasurer's report, as presented.

Next, Mrs. Forsha presented the Sewer Treasurer's Report showing a checking account balance on January 31, 2020 of \$194,608.39 with deposits of \$74,083.36 and less expenses of \$74,753.06 leaving a reconciled balance of \$216,692.76 for February 29, 2020. Mr. Chaney moved and seconded by Mr. Serrao to accept the treasurer's report and attach the same as an exhibit and that the same be incorporated by reference and be made part of these minutes. Upon motion duly made and seconded, it was unanimously approved.

The Manager's Water & Sewer Reports were presented by Mrs. Forsha. Included in her detailed monthly reports, Manager Forsha commented on the condition of Ethel Lake and the total gallons of potable water pumped for last month. The costs associated with operating the pump house and the sewage plant were announced and also included was an equipment report on mileage and fuel consumption. The finished water turbidity reading of .024 NTU was also announced. Mrs. Forsha stated that the avg daily pumping his high and leak surveys have been done but no unmetered big leaks have been found. Mrs. Forsha stated that the sewer treatment plant treated a daily average of 1,052,655 gallons/daily which is above the plants rated hydraulic capacity of .654 MGD. Mrs. Forsha stated that the DCED contacted her and asked some questions about the sludge press building grant application and also asked for additional financial information. Mrs. Forsha informed the Board that she installed a storm manhole within the storm system on East Second Ave so the Authority could access the lines. Mrs. Forsha said that she plans to install another storm manhole at the intersection of High Street and East Second Ave. In addition, Mrs. Forsha said that one home on High Street was found to have their basement toilet connected to the storm system and another home on High Street appears to have a broken lateral which is permitting sewage to leak into the storm line. Mrs. Forsha also informed the Board that the Authority received an application for a sewer tap on West First Ave and another water tap at Panizzi/Pandora Road.

The Engineer's Report

Mr. Gera stated that the DEP issued the operations permit for the High Service Pump #2 on 3/9/2020. Mr. Gera said that the flocculation mixer has been received and will be installed next week. Mr. Gera said that he expected the pump priming system to be shipped in 3-4 weeks. Mr. Gera informed the Board that the new valves/actuators have been installed and are currently being wired into the consol. In addition, Mr. Gera presented pay estimate #7 to Bob Biter in the amount of \$22,809.83, which includes \$13,854.69 for the installation and furnishing of the new CT cabinet and \$10,155.66 of the valve installation costs. On a motion by Mr. Chaney, seconded by Mr. Serrao, all members approved pay estimate #7. Mrs. Forsha also said that Engineer, Peter Bus is to stop out next week with Greg Media of WC Weil to spec out a replacement valve for the altitude valve which keeps malfunctioning.

The Solicitor's Report

The Solicitor informed the Board that he is working with the manager to develop a new Borough Sewer Ordinance. Mr. Dalfonso also stated that the Authority can have virtual meetings instead of being physically present. In addition, Mr. Dalfonso said if an action needs to be taken in response to the pandemic, we can take action and ratify the item at a later time.

Water Old Business

Mrs. Forsha informed the Board that she received the annual audit report from Rennie and Associates.

Water New Business

Manager Forsha informed the Board that as of Monday March 16, 2020 the Authority office was closed for public access and all office employees are working remotely when possible. In addition, Mrs. Forsha stated that she is concerned that the Authority may

become short staffed if anyone has to self quarantine because of the Coronavirus pandemic. Mrs. Forsha stated that the Authority employees will only be responding to emergencies at people's homes and will not be upgrading meters or inspecting sewer laterals during this time. In addition, Mrs. Forsha stated that the office intends to work with people on payment plans during this difficult time if needed.

Sewer Department Old Business

Mrs. Forsha informed the Board that all of the sewer flow meters have been installed and that she hopes to get some good rain data tomorrow with an incoming storm that will be dumping more than an inch of rain.

Stormwater Department

Mrs. Forsha informed the Board that she discussed Tyler Huffman, of 517 West First Ave, concerns with the Borough foreman and that she hopes that they can address the situation.

Mr. Chaney made a motion to adjourn the meeting at 7:43 pm o'clock and Mr. Serrao seconded with all members voting in favor.

*Mr. Joseph V. Serrao, Jr.
Assistant Secretary*