

Minutes of the regular meeting of the Municipal Authority of the Borough of Derry held in the Authority office at 620 N. Chestnut Street, Derry, PA on Wednesday, May 16, 2018.

The meeting was called to order at 7:00 o'clock, p.m. with the following members answering the Roll Call: Mr. Kevin M. Quinlisk, Chairman; Mr. Peter A. Checca, Vice-Chairman; Mr. Fredrick D. Goodman, Secretary, Mr. Richard K. Thomas, Treasurer, and Mr. Daniel D. Chaney Sr., Assistant Secretary/Treasurer was also at tonight's meeting. Also, in attendance were Authority Manager, Amy Forsha and Engineer, Mark Gera of Gibson-Thomas Engineering and Solicitor Samuel Dalfonso Esq., of Dodaro, Matta, and Cambest.

On a motion by Mr. Goodman and seconded by Mr. Thomas the minutes of the regular meeting of April 18, 2018 were presented for approval and all members voted in favor.

Visitors

Nick Cammuso of the Latrobe Bulletin was in attendance.

Correspondence

Next, Mrs. Forsha presented a letter from Kristin Fennell of 437 Twin Maples Road who requested relief for a bill in the amount of \$1,105.80 due to a leaky dishwasher. After discussion the Board agreed to grant Ms. Fennel a credit on her sewer portion of her bill and a six-month payment plan if needed. Mrs. Forsha also read a letter from Tara Tatone of 219 High Street who requested assistance with her water bill due to a leaky toilet. After discussion, the Board agreed to grant Ms. Tatone a 6-month payment plan. Mrs. Forsha also announced that the PMAA's 76th Annual Conference & Trade Show is September 9-12. Mrs. Forsha also read a letter from the DEP announcing recent changes to the Safe Drinking Water Regulations Disinfection Requirements Rule. Mrs. Forsha informed the Board that the Authority is now required to calculate the Giardia Log Removal once a day. In addition, beginning April 29, 2019 a minimum disinfectant residual concentration in the distribution system must be at least 0.2mg/l instead of the current minimum limit of .02 mg/l. Mrs. Forsha also stated by October 29, 2018 the Authority must develop and submit a DRR sampling plan. Next, Mrs. Forsha read an email from Borough Secretary, Lori Latta, requesting that the snow removal agreement be renewed for another 3-year period. Mr. Thomas made a motion to approve renewing the agreement, and Mr. Checca seconded with all members voting in favor.

Water Bills for April 2018 in the amount of \$101,662.59 and Sewer Bills in the amount of \$83,970.56 were presented for payment. On a motion put forth by Mr. Goodman and seconded by Mr. Thomas, all members voted to pay the bills.

The Water Treasurer's Report showing a checking account balance on March 31, 2018 of \$87,116.68 with deposits of \$234,792.43 and less expenses of \$201,662.59 leaving a reconciled balance of \$120,246.52 for April 30, 2018 was presented by Mrs. Forsha. A motion to accept the treasurer's report was offered by Mr. Thomas and seconded by Mr. Goodman. All members voted to accept the treasurer's report, as presented.

Next Mrs. Forsha presented the Sewer Treasurer's Report showing a checking account balance on March 31, 2018 of \$146,816.15 with deposits of \$62,123.77 and less expenses of \$183,970.56 leaving a reconciled balance of \$24,969.36 for April 30, 2018. Mr.

Thomas moved and seconded by Mr. Goodman to accept the treasurer's report and attach the same as an exhibit and that the same be incorporated by reference and be made part of these minutes. Upon motion duly made and seconded, it was unanimously approved.

The Manager's Water & Sewer Reports were presented by Mrs. Forsha. Included in her detailed monthly reports, Manager Forsha commented on the condition of Ethel Lake and the total gallons of potable water pumped for last month. The costs associated with operating the pump house and the sewage plant were announced and also included was an equipment report on mileage and fuel consumption. The finished water turbidity reading of .020 NTU was also announced. Mrs. Forsha also informed the Board that the sedimentation basins were drained and cleaned last Friday.

The Engineers Report

Mrs. Forsha asked Mr. Gera about the status of plans for the sludge press building. Mr. Gera stated that he did not realize that his firm was to begin the plans for the sludge press building. The Board stated that they would like to construct a pole building around the existing sludge press and have garage doors large enough to remove the press and install a new press when money allows. Next, Mr. Gera discussed the preliminary design of a spillway for Ethel Springs Lake with the Board. Mr. Gera stated that the design would consist of a box culvert with a drop spillway. Mr. Gera stated that the that the project is estimated to cost 1.5 million dollars. Mr. Chaney made a motion to submit the Ethel Springs Spillway Analysis to the DEP and Mr. Checca seconded with all members voting in favor. Mr. Gera also stated that the Water Treatment Electrical Upgrade project is waiting for DEP approval of the construction permit.

The Solicitor's Report

Mr. Dalfonso discussed a right to know request from American Transparency. In addition, Mr. Dalfonso presented a draft of a Resolution, proposing and recommending that the bylaws of the Authority be amended to include storm water and also to enact a storm water fee. The Board tabled the resolution. Next, Mrs. Forsha presented a draft storm sewer budget of \$295,965/year for review. Mrs. Forsha stated that dividing this fee evenly among the 1,239 Borough parcels would cost each parcel about \$238.97/year or \$20/month. Mrs. Forsha's draft budget is attached to these minutes. Budgets costs include \$35,000 for pollution reduction plan costs, \$10,000 for catch basin and storm line cleaning, \$12,000 for street sweeping the borough several times a year, \$10,000 in legal fees to set up the stormwater department, \$10,000 in engineering fees to calculate the impervious areas of the borough. \$10,000 for labor, \$60/feet for storm water line replacement, \$25,000 for storm sewer televising, work, costs for materials, supplies, and public education initiatives. The Board took no action regarding the proposed storm water costs and fees. Mr. Dalfonso asked if the Borough would be able to assist the water Authority with the stormwater department if needed and Mr. Checca stated that there are only two Borough employees and they are very busy but they could help if need be. Mr. Chaney suggested that the Borough Supervisor and the Authority supervisor talk to each other once/week to let each other know what their plans are. Mr. Dalfonso asked if the Borough had a point of sale sewer lateral inspection ordinance yet. Mrs. Forsha said it's been discussed but not yet presented to the Borough. Mrs. Forsha discussed the importance of budgeting for line replacements and upgrades.

Water Old Business

Mrs. Forsha informed the Board that the Authority employees are going to install the waterline along E. Owens Ave, which involves replacing 674 feet of 6" CLCI 50-year-old pipe. Mr. Checca stated that the Borough would like to add a fire hydrant to the project. Mr. Gera suggested that the Authority put in a 8" line instead of a 6" line. Mrs. Forsha informed the Board that all the 6" materials were already delivered and said she will ask if she can exchange the pipe and fittings.

Water Department New Business

Mrs. Forsha informed the Board that the new F550 Dump Truck was picked up and the old F350 dump truck was traded. Mrs. Forsha stated that she met with Ameritas to discuss the annual pension plan review and stated that the total asset of the Pension Plan was \$1,564,548.38 at the end of 2017.

Sewer Department Old Business

The Board also discussed replacing 375 ft of 8-inch sewer line on East Owens Ave prior to the Borough improving the street. Mrs. Forsha informed the Board that she received quotes and Les Smartnick was the low bidder at \$22/ft for installation. Next, Mr. Thomas made a motion to approve Smartnick as the low bidder and Mr. Goodman seconded with all members voting in favor. Mrs. Forsha informed the Board that 3 catch basins were repaired this past week.

On a motion by Mr. Goodman and seconded by Mr. Chaney the Board entered executive session at 8:17p.m. o'clock to discuss a pending legal matter.

The Board exited executive session at 8:24 p.m. o'clock.

On a motion by Mr. Chaney, seconded by Mr. Checca all members voted to retire for the evening at 8:25 p.m. o'clock.

*Mr. Fredrick D. Goodman.
Secretary*