

*Minutes of the regular meeting of the Municipal Authority of the Borough of Derry held in the Authority office at 620 N. Chestnut Street, Derry, PA on Wednesday, May 18, 2019.*

*The meeting was called to order at 7:00 o'clock, p.m. with the following members answering the Roll Call: Mr. Peter A. Checca, Chairman; Mr. Fredrick D. Goodman, Vice-Chairman; Mr. Richard K. Thomas, Secretary; and Mr. Daniel D. Chaney; Treasurer. Mr. Grant A. Nicely, Assistant Secretary/Treasurer was absent from tonight's meeting. Also, in attendance were Authority Manager, Amy Forsha, Solicitor Samuel Dalfonso Esq., of Dodaro, Matta, and Cambest and Engineer Mark Gera of Gibson-Thomas Engineering, Inc.*

*On a motion by Mr. Goodman and seconded by Mr. Thomas the minutes of the regular meeting of April 17, 2019 were presented for approval and all members voted in favor.*

#### *Visitors*

*Nick Camusso reporter with the Latrobe Bulletin was present. Terry and Marsha Reitz who are looking into purchasing a property off of Bergman Road, behind Geary Way, asked the Board for permission to run a private 2-3 inch water service line from Bergman Road to their proposed home on Oak Street (which is currently unimproved). The house before the property that they wish to purchase currently has a well. Mr. and Mrs. Reitz do not want to pay the cost of running a 6 or 8 inch 1,000 foot line extension to the end of their property as per the Authority's Rules and Regulations. They are asking the Board for permission to install a private smaller diameter line. The Board suggested that Mr. and Mrs. Reitz approach Jeannette Geary and ask her for a right of way to run a private service line from Geary Way through her property. Mr. and Mrs. Reitz stated that they haven't received a return phone call from her but they are willing to try again.*

#### *Correspondence*

*There was no correspondence this evening.*

*Water Bills for April 2019 in the amount of \$137,550.37 and Sewer Bills in the amount of \$37,879.42 were presented for payment. On a motion put forth by Mr. Chaney and seconded by Mr. Goodman, all members voted to pay the bills*

*The Water Treasurer's Report showing a checking account balance on March 31, 2019 of \$94,596.04 with deposits of \$129,591.45 and less expenses of \$137,550.37 leaving a reconciled balance of \$86,637.12 for April 30, 2019 was presented by Mrs. Forsha. A motion to accept the treasurer's report was offered by Mr. Thomas and seconded by Mr. Chaney. All members voted to accept the treasurer's report, as presented.*

*Next Mrs. Forsha presented the Sewer Treasurer's Report showing a checking account balance on March 31, 2019 of \$107,963.23 with deposits of \$70,074.33 and less expenses of \$68,532.67 leaving a reconciled balance of \$109,504.89 for April 30, 2019. Mr. Thomas moved and seconded by Mr. Chaney to accept the treasurer's report and attach the same as an exhibit and that the same be incorporated by reference and be made part of these minutes. Upon motion duly made and seconded, it was unanimously approved.*

*The Manager's Water & Sewer Reports were presented by Mrs. Forsha. Included in her detailed monthly reports, Manager Forsha commented on the condition of Ethel Lake and the total gallons of potable water pumped for last month. The costs associated with operating the pump house and the sewage plant were announced and also included was an equipment report*

on mileage and fuel consumption. The finished water turbidity reading of .013 NTU was also announced.

#### *The Engineers Report*

Mr. Gera presented Pay Estimate #1 from Bob Biter Electrical in the amount of \$85,077.60 with a 10% retainage of \$8,507.76. On a motion by Mr. Thomas, seconded by Mr. Chaney the pay estimate was approved with all members voting in favor. The new motor control center was under this pay estimate at a cost of \$69,547.00. The new motor control center will replace the Clark Motor Control center from the mid 1960s. Mr. Gera also stated that the mixer replacement will be added to the contract as a change order but a DEP emergency permit and major permit amendment is required for the mixer. Mrs. Forsha said the cost for the permit amendment is \$2,500.00. Mrs. Forsha stated that Change order #1 for the supplemental lighting was already approved when the Board accepted the original bid. In addition, Mrs. Forsha would like to have the network cable redone as another permit amendment due to intermittent connectivity issues.

#### *The Solicitor's Report*

Mr. Dalfonso informed the Board that he has been working on recording rights of ways for the North Chestnut Street Waterline Project.

#### *Water Old Business*

Mrs. Forsha informed the Board that the East Owens Ave waterline replacement project has been completed.

#### *Water New Business*

Mrs. Forsha informed the Board that the annual water line flushing program is underway. Next, Mr. Checca requested a \$1,000 credit toward filling the Derry Borough Pool. Mr. Thomas made a motion to grant the Derry Community pool a \$1,000 credit and Mr. Chaney seconded with all members voting in favor.

#### *Sewer Old Business*

Next, Mrs. Forsha informed the Board that she is working to correct some of the deficiencies found in the sanitary sewer system when investigating sewage entering the outfall near 324 West 2<sup>nd</sup> Ave. Mrs. Forsha stated that Santella Excavating is installing a sanitary sewer manhole at the intersection of Kelly Way and Utopia Street. Mrs. Forsha stated that this manhole will grant access to the sanitary sewer line on Kelly Way so that the Authority can clean the sewer line which is in need of cleaning. In addition, Mrs. Forsha stated that during the manhole install the contractor noticed that an 18" storm line that runs along Kelly Way is terracotta and is cracked and in need of repair. Mrs. Forsha said that currently there is no money in the stormwater fund to replace the storm line.

#### *Sewer Department New Business*

Mrs. Forsha informed the Board that Smartnick Excavation is going to be working on replacing the sewer line on East Owens Ave within the next week.

#### *Stormwater Department*

Mrs. Forsha stated that Mr. Checca asked her at the last meeting to prepare a breakdown of the shared administrative costs between the water, sewer, and stormwater accounts. Mrs. Forsha stated that the shared costs were determined based on the total number of accounts in relation to the total number of water, sewer, and stormwater accounts (4,689). Based on her proposal there are 2,529 water customers, 1065 sewer customers, and 1095 stormwater

*customers. Therefore, the water department will pay 54% of shared administrative costs, the sewer will be 23% and the storm department will pay 23%. Mrs. Forsha provided a revised budget, in addition to the breakdown of share administrative costs and documents as to how she figured out the estimated costs. She reviewed this in detail with the Board and provided each member with a packet of information. Based on the shared administrative costs the storm department will pay a total of \$60,888.98 which includes things such as software, communication, clerical wages, postage, manager's salary, hospitalization, office expenses, property insurance, unemployment compensation, office supplies, pension, and worker's compensation. Another large portion of the proposed storm water budget is the Pennvest 3<sup>rd</sup> Street Principal and Interest which was for the 3<sup>rd</sup> Street box culvert. The annual cost of that loan is \$70,629.00. Based on the proposed budget the new stormwater department will be \$59,828 short of a balanced budget.*

*Next Mrs. Forsha stated that her and the solicitor will work on drafting storm rules and regulations for the next Board meeting.*

*Mr. Chaney made a motion to adjourn the meeting at 8:22pm o'clock and Mr. Goodman seconded with all members voting in favor.*

*Mr. Richard K. Thomas  
Secretary*